



Annual Business Meeting

The Citadel
Charleston, SC
20 October 2017

Call to Order

1:00 pm

Minutes from 28 October 2016

Approved

Reports of Officers

1. Directors-Brenda Burke reported that the Fall Workshop on outreach, held at the Spartanburg County Public Library, was very well attended. She also thanked everyone for attending the annual meeting. Attendance is at 45, and the poster sessions were very well received. The directors welcome ideas for next year's programming for the workshop and annual meeting.
2. Membership-Ann Merryman reported on a new membership tracking system developed this year. She also reached out to members and past members to follow up on their membership.
 - a. 112 current members (71 of which are up to date on membership payments)
 - b. 19 non-member attendees at various SCAA events

Ann will also send out an acknowledgement letters after members have paid their dues. She also welcomes questions any questions from the membership.

3. Treasurer-President Morgan Jones-King delivered the Treasurer's Report. There has been a lot of turn-over in the position of treasurer this year, as two people moved to accept jobs elsewhere. Morgan reported that the current treasurer has resigned. On October 12, the treasurer received a fake email from a scanner posing as the President of SCAA asking for money to be transferred. Morgan assumed Treasurer's duties on October 13th following his resignation. We have filed a police report with Richland County. Unfortunately, the nature of the transfer was such that the funds were made immediately available to the scammer, so the bank was unable to recover the funds. We have received an affidavit of fraud from the bank. The total transferred is included on the Treasurer's Report under "Loss to Fraud". We have taken steps to protect the organization and future treasurers, including implementing a policy of only writing checks and confirmation of all financial transaction via a phone call. SCAA is still financially solid.

4. Webmaster-President Morgan Jones-King presented the Webmaster report on behalf of Angela Flenner. She reported that she and Angela set up a new account for the SCAA blog editor, Bryan Brown. They also have discussed ways to protect the SCAA website and contact emails from scammers.

Old Business

- We obtained the Governor's Proclamation for Archives Month in October.
- SCAA records are being transferred to Caroliniana Library on a rotating basis.
- We are still accepting blog posts from members. If you have an idea for a post, email the president before emailing something in to the blog editor so that it can be scheduled.
- The Certified Archivist exam is coming to Columbia in 2018. We are working with the Academy of Certified Archivist for any helpful materials for those interested in taking it.

New Business

-One goal this year was to put together a state wide archival index. We have the SHRAB 2009 index. It has been proposed that SCAA update this index in 2018.

-Election of New Officers

- Vice-President/President Elect: Kimberly "Kim" McClure
- 1st Year Director: Shannon Smith
- Secretary: Rebecca Denne

All elected by acclamation.

-Awards

- Career Achievement-Herbert Hartsook
- President's Award-Morgan Jones-King

Outgoing President's Message-Morgan Jones-King

Morgan thanked the board and all those that stepped up to fill positions on the board after several members left to take jobs elsewhere. As an archivist somewhat new to field, she appreciates the experience she's gotten this year and the chance to serve the archival community.

Incoming President's Message-Beth Bilderback

Beth is excited about 2018 and some of the projects and events for next year. She welcomes any ideas from the membership for how to move the organization forward, and she looks forward to working with the board.

Meeting adjourned 1:25 pm

-Taken by Molly Inabinett, secretary