SCAA Annual Conference – Business Meeting Minutes – 11/4/2024

Call to Order – 12:32 pm

I. **State of the Organization Report** – Brenda Burk, Outgoing President

A. Last year changed from individual reports to a "State of the Organization Report"

B. Changes in leadership during the previous year

1. We had two resignations for elected board members: Vice President/President Elect, and 1st Year Director. Harrison Gage stepped into the 1st Year Director position in addition to holding the Membership Officer position.

2. Slate of candidates for this upcoming year, and confident in the slate for a successful year.

C. Hart Endowment

1. We received one application for this award.

2. Beth Bilderback and Phillip Stone were appointed to the committee to review and finalize the award.

D. Awards Committee

1. Thank you to the organization as a whole for submitting nominations for awards this year to recognize the outstanding work of members across the state.

2. Nick Richbell and Nathan Saunders were appointed to the committee to review and finalize the award.

E. Goals for the year

1. Opportunities for members to engage more often throughout the year instead of just at the annual conference.

2. Monthly virtual chats during the last year on the first Wednesday of the month; attendance ranged from 8-25 people.

3. Was a great way to share news and happenings, and for new members to begin networking with colleagues around the state.

F. Conference planning by Kelly Hudson and Harrison Gage

1. Changes made to the conference this year – it was moved to Monday due to College of Charleston's fall break in an election year. Will seek input on this change.

2. 58 registrants for this year which is great; pre-Covid we were down to mid-30's attendance, so this is a huge positive sign of growth for the organization.

G. Membership updates

1. Changed to renewals in the month of expiration instead of a calendar year membership.

2. Currently have 75 paid members

3. Team of Grant Robertson, Tabitha Samuel, and Harrison Gage are still reviewing options for available membership software to make this membership process easier to streamline, track, and manage.

H. Website and Blog updates

1. Thank you to Tabitha Samuel, Webmaster, for keeping the site running and to Mari Noori, Blog Editor, for continuing to update content and notices such as listserv announcements, job postings, events from around the state and neighboring regions, and conference information.

I. Would like to thank the entire board for all their work the past year that kept SCAA moving forward. These are all volunteer positions, so thank you for giving so generously of your time and positive spirit.

II. Forgot to approve last year's business meeting minutes – no corrections submitted.

A. Grant Robertson moved to approve, Ann Merryman seconded the motion.

B. Minutes approved by acclamation.

III. Treasurer's report – Grant Robertson

A. Financially sound as an organization

B. About $1000 under budget for this year's conference compared to 2023; this is due to the subsidized food and location that College of Charleston was able to provide.

C. Have taken in about $1300 this year in membership dues.

D. Assets of around $38,000; yearly expenses for 2024 were under $1000, so we are doing well.

E. This is a reason to apply for the Hart Endowment in the future, because we have money and want to be able to give it back to our members.

F. Hart Endowment fund is doing well, as well as a secondary CD that we need to think about what to do with; there is about $12,000 in that CD account.

G. Up $2,384.30 for this year.

IV. Elections

A. President is not usually on the ballot, but due to the resignation this year of the VP/President-Elect, we needed a candidate to fill a one-year term for 2025.

B. Nominating committee: Brenda Burk, Jen Jones, Jessica Serrao

C. Candidates:

1. **President** – Kelly Hudson, Director of Special Collections and Archives, College of Charleston Special Collections

a) Kelly Kerbow Hudson is an archivist and academic librarian with a background in special collections user services and management. Currently she is Director of Special Collections and Archives at the College of Charleston. Previously she was Head of Reader and Viewer Services at the Harry Ransom Center as well as Senior Library Specialist at the Benson Latin American Collection – both at the University of Texas at Austin. Kerbow Hudson holds an MLIS, a BS in Education, and is a Certified Archivist. She has served on the board of the South Carolina Archival Association for two years, as the First Year Director in 2022-2023, and then as Second Year Director in 2023-2024.

2. **Vice President/President-elect** – Nick Richbell, Head of Special Collections and Archives, Clemson University Libraries

a) Nick Richbell earned his PhD in History from the University of Waterloo in 2024, specializing in the history of Spiritualism. His doctoral dissertation focused on the biographical history of Maurice Barbanell and Silver Birch. Currently, Nick serves as the Head of Special Collections and Archives at Clemson University in South Carolina. Before joining Clemson, Nick led the Special Collections and Archives department at the University of Waterloo Library in Ontario, Canada. He also held the position of corporate archivist at the Canadian Pacific Railway in Montreal, and worked with the McGill University Archives and the McGill University Health Centre. Nick holds an MLIS degree from McGill University, obtained in 2011.

3. **Treasurer** – Grant Robertson, Electronic Records Archivist, SC Department of Archives and History

a) Grant Robertson was hired as the Electronic Records Archivist at the SC Dept. of Archives and History in 2021, and is currently the Archival Supervisor for the Electronic Records, Digitization, and Technical Services Division of SCDAH. Prior to the archives, he worked as a program manager, operations manager, and videographer for a variety of organizations. He has been the treasurer of SCAA since 2022.

4. **First Year Director** – Catherine Baker, Archivist/Reference Librarian, Francis Marion University

a) Catherine Baker is the Archivist/Reference Librarian at Francis Marion University, where she oversees the university's archives and special collections. A native of Newberry County, SC, Catherine earned her Master of Library Science with a specialization in Rare Books and Manuscripts from Indiana University, following her Bachelor of Arts in English from Lander University. Catherine's favorite aspect of her work is the detective-like challenge of assisting patrons in uncovering information. She enjoys the interactive nature of archives and special collections, where solutions often require deep familiarity with the collections and expertise on locating materials, making each inquiry a unique adventure.

D. No nominations from the floor; motion to close the slate of candidates by Mari Noori, seconded by Ann Merryman. Slate of candidates approved by acclimation.

V. New Business

A. Award presentations

1. **Derrick L. Hart Endowment Award** winner: Cherish Thomas, Registrar, Florence County Museum, Florence SC. The award was for $250 to attend this year's conference.

2. **SCAA Career Achievement Award** winner: Alexia Helsley, University Archivist and Senior Instructor of History, University of South Carolina-Aiken.

VI. New President's Remarks

A. None at the moment, other than reminding people we have about a half hour before the keynote so there is time to view the new exhibit that is in the rotunda area; a brief walking tour over to the Cistern before the keynote is available and will be led by Mary Jo Fairchild, and a reminder that the keynote address will be in Room 360 at 1:30 pm.

Meeting Adjourned: 12:52 pm.

Respectfully submitted by Ann Merryman, SCAA Secretary, 11/9/2024